

Lustre Christian High School Student & Dormitory Application Packet

Table of Contents

STUDENT ADMISSION FORMS

<i>Student Admissions Process</i>	<i>Page 1</i>
<i>Student Application</i>	<i>Page 2</i>
<i>Covenant Form</i>	<i>Page 3</i>
<i>Financial Agreement Form for U.S. Citizens</i>	<i>Page 4</i>
<i>Financial Agreement Form for International Students</i>	<i>Page 5</i>
<i>Medical Information Form</i>	<i>Page 6</i>

DORMITORY ADMISSION FORMS

<i>Dormitory Residency Application</i>	<i>Pages 7-8</i>
<i>Personal Reference Forms</i>	<i>Pages 9-10</i>

INFORMATIONAL PROCEDURES & EXPECTATIONS

<i>Dormitory Information</i>	<i>Page 11</i>
<i>Codes & Standards</i>	<i>Page 12</i>
<i>Grading System, Eligibility, & Curriculum</i>	<i>Page 13</i>

STUDENT ADMISSIONS PROCESS

Step 1: The student needs to download and complete the following application forms:

- A. Student Application including a written testimony and why you wish to attend LCHS
- B. Copy of Transcript *OR* Copies of All High School Report Cards
- C. Dormitory Residency Application (*Only if applying for the dorm*)
- D. Two non-family references for Dorm Application (*Only if applying for the dorm*)
- E. Letter from the parent stating reasons for student application and a brief family history (*Only if applying for the dorm*)

Step 2: Send the application forms to LCHS either by mail, fax, or e-mail using the following addresses and numbers:

(1)	MAIL:	(2)	FAX:	(3)	E-MAIL:
	294 Lustre Rd		(406) 392-5765		lchs@nemont.net
	Lustre, MT 59225				

Step 3: Admissions Committee reviews the returned information. (*In the case of a potential dorm student, the file is also reviewed by the Dorm Parents & Dorm Committee.*)

Step 4: Enrollment is completed with the following:

- A. Covenant Agreement
- B. Medical Information Sheet
- C. Immunization Records
- D. Financial Agreement
- E. Initial payment as per Financial Agreement

LUSTRE CHRISTIAN HIGH SCHOOL

294 LUSTRE RD ♦ LUSTRE, MT 59225
DIRECT: (406) 392-5735 ♦ FAX: (406) 392-5765
E-MAIL: LCHS@NEMONT.NET ♦ WWW.LUSTRECHRISTIAN.ORG

STUDENT APPLICATION

(Please Complete & Return to LCHS)

Student's Full Name: _____ Date of Birth: _____
Last First Middle

Social Security Number: _____ Gender (M / F) *Circle One*

Parent/Guardian with Whom You Live: _____ Home Phone: _____
Unlisted numbers are necessary for emergencies

Home Address: _____ Work Phone: _____

City, State: _____ Zip Code: _____ E-Mail Address: _____

Father's Name: _____ Employer: _____ Phone: _____

Address if different from student: _____

Mother's Name: _____ Employer: _____ Phone: _____

Address if different from student: _____

Currently in grade: 8 9 10 11 12

Seeking Admission for Grade: 9 10 11 12

Target Date for Enrollment: _____
Month Year

Please answer the following questions honestly:

Do you plan to stay in the dorm? Yes No

Do you plan to stay in a private home? Yes No

If yes, have you already made arrangements with a host family? Yes No

If yes, who is your host family? _____

Do you know Jesus Christ as your personal Savior? Yes No

*If yes, please attach your personal testimony.

If yes, give name of pastor or youth group leader: _____ Phone: _____

*Please attach a brief synopsis of why you want to attend Lustre Christian High School.

School Last Attended: _____ Phone: _____

Address: _____ Administrator: _____

Counselor: _____

First Year Students: Please include immunization records. *Please note that if you are in need of financial assistance to pay for tuition and/or room and board, please make private arrangements before school starts.*

Refer all inquiries to: Admissions Board ♦ 294 Lustre Rd ♦ Lustre, MT 59225

Parent or Guardian

Date

Student

Date

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COVENANT FORM

(Please Complete & Return to LCHS)

Realizing that Lustre Christian High School is a Christian school supported in part by prayers, tithes and sacrificial gifts of God's people, and further realizing my responsibility before God and community to maintain a good witness and testimony, I will not:

1. Use tobacco, alcoholic beverages, or drugs,
2. Frequent questionable places in person or on the Internet.
3. Act in any way as to bring dishonor, reproach, or shame to God, my family, church or community.

All information in this application is correct. I also declare myself willing to abide by the standards of conduct set forth by Lustre Christian High School, deemed necessary by the faculty and Board of Education. **For boarding student:** I also agree to abide by the Dorm Guidelines. Willful breaking of this covenant shall constitute just cause for my dismissal from school.

STUDENT SIGNATURE

DATE

PARENT SIGNATURE

DATE

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FINANCIAL AGREEMENT FORM FOR U.S. CITIZENS

(Please Complete & Return to LCHS upon acceptance)

All fees including tuition, room and board, and miscellaneous fees are due and payable at the beginning of the pay period option of your choice or as indicated. The costs are kept as low as possible to be consistent with responsible operations. **The tuition payment covers only 1/10th of your student's education.** It is through the additional prayerful and sacrificial giving by yourself and others that we are able to maintain the operation of our school.

If financial assistance is needed, please make the necessary arrangements prior to your student's admission. Please notify the school at your earliest convenience of your financial arrangements. The tuition and room & board costs at LCHS for one academic year are as follows:

U.S. CITIZENS

TUITION: \$1,850.00

ROOM & BOARD: \$3,950.00

TUITION INCLUDES: Books, Yearbook, Admission to Student Activities (*Music, Athletic, Drama at LCHS only*)

ROOM & BOARD INCLUDES: Breakfast & evening meals during the weekdays and all meals on weekends.
Community homes are provided on Dorm Parents' weekends off.

Indicate by **circling below the payment schedule(s) you prefer to use** and return with your application.

Choose One →	Yearly	Trimester (3 Payments)	Monthly (9 payments)
Tuition (U.S. Citizen)	\$1,850.00	\$625.00	\$210.00
Room & Board (U.S. Citizen)	\$3,950.00	\$1325.00	\$440.00

You will note from the following payment schedule that the Tuition and Room & Board remain the same when paid in one complete payment at the beginning of the year. However, when paying each trimester or monthly, Tuition and Room & Board will increase minimally. **NOTE:** Payments not received as per chosen option or as indicated will be charged an additional \$15 per month penalty.

ADDITIONAL FEES

Lunches: \$150 per trimester (\$450 total per year) (*Cost of lunches is subject to changes as per review by Lustre Grade School and Day Students will be billed by them. Lunches are included in Room & Board fee for Dormitory students.*)

Room Deposit (Boarding Students ONLY): **A \$250 room deposit** is required at the beginning of the year. *This is refundable at the end of the school year if room is left in good condition. Any difference withheld for damages is required before the beginning of the next school year for returning students.*

TRANSCRIPTS: Grades will be entered on Official Transcript upon receipt of agreed payment.

LCHS does not supply pencils, pens, stamps, envelopes, erasers, notebooks, paper, etc. to individual students.

Signature of Parent or Guardian

Date

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FINANCIAL AGREEMENT FORM FOR INTERNATIONAL STUDENTS

(Please Complete & Return to LCHS upon acceptance)

All fees including tuition, room and board, and miscellaneous fees are due and payable at the beginning of the pay period option of your choice or as indicated. The costs are kept as low as possible to be consistent with responsible operations. **The tuition payment covers only 1/10th of your student's education.** It is through the additional prayerful and sacrificial giving by yourself and others that we are able to maintain the operation of our school.

The tuition and room & board costs at LCHS for one academic year are as follows:

INTERNATIONAL STUDENTS

TUITION: \$5,500.00

ROOM & BOARD: \$6,500.00

TUITION & ROOM & BOARD: \$12,000.00

TUITION INCLUDES: Books, Yearbook, Admission to Student Activities (*Music, Athletic, Drama at LCHS only*). All fees included.

ROOM & BOARD INCLUDES: Breakfast, lunch, and evening meals during the weekdays and all meals on weekends. *Community homes are provided on Dorm Parents' weekends off.*

Indicate by **circling below the payment schedule(s) you prefer to use** and return with your application.

<i>Choose One →</i>	<i>Yearly</i>	<i>Trimester (3 Payments)</i>	<i>Monthly (9 payments)</i>
<i>Tuition</i> <i>(International)</i>	\$5,500.00	\$1,835.00	\$620.00
<i>Room & Board</i> <i>(International)</i>	\$6,500.00	\$2,175.00	\$725.00
<i>Tuition & Room & Board</i> <i>(International)</i>	\$12,000.00	\$4,000.00	\$1,350.00

You will note from the following payment schedule that the Tuition and Room & Board remain the same when paid in one complete payment at the beginning of the year. However, when paying each trimester or monthly, Tuition and Room & Board will increase minimally. NOTE: Payments not received as per chosen option or as indicated will be charged an additional \$15 per month penalty.

MEDICAL INSURANCE: International Students must show proof of medical insurance or an additional \$500.00 will be billed for insurance provided by the school.

TRANSCRIPTS: Grades will be entered on Official Transcript upon receipt of agreed payment.

LCHS does not supply pencils, pens, stamps, envelopes, erasers, notebooks, paper, etc. to individual students.

Signature of Parent or Guardian

Date

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MEDICAL INFORMATION FORM

(Please Complete & Return to LCHS)

Student Name _____

Do you have medical insurance that would cover you full-time while attending LCHS? **YES NO**
If not, complete the waiver below.

Insurance Company Name: _____ Policy Number: _____

Address: _____

***** INTERNATIONAL STUDENTS MUST SHOW PROOF OF MEDICAL INSURANCE OR AN
ADDITIONAL \$500.00 WILL BE BILLED FOR INSURANCE PROVIDED BY THE SCHOOL.**

WAIVER

I understand that ALL medical costs incurred by my student while enrolled at LCHS are my responsibility regardless of whether or not I carry health insurance on my student. All students must show proof of insurance or purchase accident insurance. Accident insurance applications from an independent insurance company will be made available at the high school.

Parent or Guardian **Date** **Student** **Date**

If you have any special medical information of which we should be made aware, such as allergies, diabetes, or other conditions, please list. Also list any medication the student is taking. _____

CONSENT FOR TREATMENT

In case of serious illness or injury, if parent or emergency numbers cannot be reached:

I give permission for any emergency medical treatment as approved by my child's coach or teacher/advisor, in case of illness or injury while participating in LCHS-related activities.

I understand that this is to prevent any undue delay and assure prompt treatment and that only a licensed physician will be engaged for such an emergency. (Parents will be notified in case of serious illness or injury as quickly as possible, but this will make immediate treatment possible.)

Parent or Guardian **Date** **Student** **Date**

Relationship to Student

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DORMITORY RESIDENCY APPLICATION

(For Dorm Applicants Only--Please Complete & Return to LCHS)

Lustre Christian High School (LCHS) offers students on-campus residence. The dormitory facility was built by the people of the community to ensure both a Christian environment and safety of the students. It is important that the school does a background search of each of the applicants seeking residency at the dorm. Parents of all dormitory student applicants must complete this form.

1. Has the applicant ever been expelled from school? YES NO
If yes, list school expelled from and reason for expulsion.

2. LCHS does not have a special education program to help students with learning disabilities. Therefore, it is of the utmost importance, if your child does have a learning or emotional problem, that you identify the extent of the disability before coming to the school.

Is or has the applicant been enrolled in a special education program? YES NO
If the applicant has been or is in a special education program, please include a copy of the psychological report, child study report, and Individualized Education Program (IEP).

3. Has the applicant ever received a psychological examination other than required for special education? YES NO
If yes, a copy of the examination or summary of the examination must be submitted by the qualifying psychologist before admission will be granted.

4. Has the applicant ever been arrested, served, or is serving probation? YES NO

5. Has or does the applicant smoke cigarettes? YES NO
If yes, please indicate the last time he/she smoked and at what rate per day or week.

6. Has or does the applicant consume alcoholic beverages? YES NO
(beer, wine, wine coolers, liquor, etc.)
If yes, please indicate the last time he/she drank and at what rate per day or week.

7. Has or does the applicant use chemicals such as marijuana, cocaine, crack, etc? YES NO
If yes, please indicate the last time he/she used and at what rate per day or week.

8. Has or does the applicant huff, sniff, snort or otherwise use things such as glue, liquid paper, common household chemicals, cleaning agents, or other substances? YES NO
If yes, please indicate the last time he/she used and at what rate per day or week.

9. Has the applicant ever been enrolled in a program for chemical use or otherwise been counseled for it? YES NO
If yes, is the applicant currently enrolled in an active aftercare program?

10. Does the applicant have a medical condition that requires the use of prescription medication? YES NO
If yes, please list names and dosage amounts below. _____

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DORMITORY RESIDENCY APPLICATION (PAGE 2)

(For Dorm Applicants Only--Please Complete & Return to LCHS)

ALL DORM STUDENTS WILL BE ON A 30 DAY PROBATION PERIOD

During the 30 day period, the students will show his/her willingness to abide by all dorm guidelines, dorm discipline policy, and prove to live in harmony with other dorm students. An unwillingness to cooperate with Dorm Parents, lack of academic performance, spiritual commitment, and/or discipline problems will be cause for dismissal from the dorm.

TO COMPLETE THE DORM APPLICATION PROCESS, THE FOLLOWING IS REQUIRED:

- 1) Dormitory Residency Application (*Pages 6 & 7*)
- 2) Two non-family references for Dorm Application (*Pages 8 & 9*)
- 3) Letter from the parent stating reasons for student application and a brief family history

UPON ACCEPTANCE, THE FOLLOWING IS REQUIRED OF ALL DORM STUDENTS:

- 1) A \$250 Room Deposit, to be refunded at the end of the year based on condition of room
- 2) Signed copy of Vehicle Permission Form (*This form will be provided upon acceptance.*)
- 3) Medical Information Form and Consent for Treatment Form (*Page 4*)
- 4) Medical Insurance Information

Realizing that Lustre Christian High School is a Christian school supported in part by prayers, tithes and sacrificial gifts of God's people, and further realizing my responsibility before God and community to maintain a good witness, I affirm that the above statements are true of the applicant and that no effort has been made to deceive, hide, or neglect the transmittal of any information vital to the application process by either party signed below.

Parent or Guardian

Date

Student

Date

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PERSONAL REFERENCE FORM #1

(For Dorm Applicants Only--Please Complete & Return to LCHS)

Name of Prospective Student _____

The above named student has listed you as someone who can give the LCHS Admissions Board a personal reference regarding his/her character. Please give your candid evaluation of this person by checking the appropriate boxes below. Your response is confidential. If you are unsure of any characteristic, please leave it blank

Name of Reference: _____ Phone Number: _____

Address of Reference: _____

Relationship to Student (friend of family, friend, neighbor, fellow church member, etc.): _____

	Outstanding	Strong	Average	Weak	Non-Existent
1. Spiritual Life					
2. Purposefulness					
3. Initiative					
4. Industriousness					
5. Positive Influence on Others					
6. Acceptance by Others					
7. Responsibility					
8. Leadership					
9. Emotional Qualities					
10. Personal Appearance					
11. Honesty					

12. To what extent does this person respect and cooperate with those in authority over him/her?

13. What would you consider to be this person's outstanding strengths? Weaknesses?

14. Please write specific information concerning any area of the applicant's life which would be helpful to us for proper evaluation.

Thank you for your assistance in helping us evaluate this person for admission to our facility.

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PERSONAL REFERENCE FORM #2

(For Dorm Applicants Only--Please Complete & Return to LCHS)

Name of Prospective Student _____

The above named student has listed you as someone who can give the LCHS Admissions Board a personal reference regarding his/her character. Would you please give your candid evaluation of this person by checking the appropriate boxes below. Your response is confidential. If you are unsure of any characteristic, please leave it blank

Name of Reference: _____

Phone Number: _____

Address of Reference: _____

Relationship to Student (friend of family, friend, neighbor, fellow church member, etc.): _____

	Outstanding	Strong	Average	Weak	Non-Existent
1. Spiritual Life					
2. Purposefulness					
3. Initiative					
4. Industriousness					
5. Positive Influence on Others					
6. Acceptance by Others					
7. Responsibility					
8. Leadership					
9. Emotional Qualities					
10. Personal Appearance					
11. Honesty					

12. To what extent does this person respect and cooperate with those in authority over him/her?

13. What would you consider to be this person's outstanding strengths? Weaknesses?

14. Please write specific information concerning any area of the applicant's life which would be helpful to us for proper evaluation.

Thank you for your assistance in helping us evaluate this person for admission to our facility.

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DORMITORY INFORMATION

(For your records only)

LCHS is proud of the fine dormitory built by the people of the community. The dorm can house 32 students and one set of dorm parents. The east half of the facility is for the girls; the west half for the boys. The dorm parents' apartment is in the middle. A recreation room and laundry rooms are provided.

The dorm parents are employed full-time. They are hired as dorm parents because of their love for working with young people and because they sense the position is a ministry. They are important members of our staff and play a crucial role in the success of our school.

WHAT TO BRING

A. NECESSITIES

Dorm students are responsible for their personal belongings. Students should bring the following items with them:

- Bedding for twin-size bed (including mattress pad)
- Washcloths and towels
- All personal belongings (hangers, shampoo, deodorant, soap, etc.)
- Laundry supplies (detergents, conditioners, bleaches, etc.)
- School supplies (paper, pencils, etc.)
- Spending money (\$15-20 per week)
- Personal medications (The dorm parents are to be notified of **any medications** a student is taking whether over-the-counter or prescription.)

B. ENTERTAINMENT (*OPTIONAL*)

- Students may have computers, stereos, radios, and/or CD's in their rooms, but under the dorm parents' supervision and approval.

C. VEHICLE (*OPTIONAL*)

- Students may also have a vehicle on campus, but the keys must be left with the dorm parents.

ROOM CARE

A. Students are responsible for the care and appearance of their rooms.

- Room inspections are made at the dorm parents' discretion.
- Each student is responsible for any damage to the room
- A \$250 deposit is required at the beginning of the school year to cover damages as determined at the end of the year

MEDICAL

A. All medical costs incurred by boarding students while enrolled in LCHS are the responsibility of the parent(s) or guardian(s).

B. All students must show proof of insurance or purchase an accident policy. Forms from an independent insurance company will be made available at the school.

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CODES & STANDARDS

(For your records only)

DRESS CODE

LCHS believes in order to be efficient in both spiritual and academic education, it is necessary to maintain high standards. It is a demonstrated fact that a high correlation exists between conduct and clothing.

All clothing for the school year is to be neat and clean. Students whose general appearance does not give indication of effort to be neat will be required to make improvement. Extremes in appearance are not accepted. Shirts with logos or slogans must be compatible with the purpose of our school (rock groups, liquor companies, and sexual innuendos are not acceptable.) Jeans for both sexes are to be clean and neat, without rips, tears of other intentional defacing.

Girls should wear modest attire. Dresses shorter than 3 inches above the knees are not allowed. Jeans are permitted if their tightness does not compromise the school's standard of modesty.

Boys are to wear shirts with sleeves (tank tops or sleeveless shirts are not acceptable). Hair should be neat, clean and cut in a manner so as not to cause a distraction in the classroom or school. (Coaching staff may set standards for athletic teams.) Beards, goatees, mustaches, and other forms of facial hair are not permitted. Piercings are not allowed for boys.

There may be special days throughout the year when the dress code is altered, such as during Spirit Week. On these special days all modesty standards will still apply. There will also be "dress-up" days, during which students will be expected to dress at a standard above and beyond their normal, everyday dress.

PERSONAL STANDARDS

How we dress and act is very important, therefore we expect high standards of behavior and dress from LCHS students. Applicants should be of approved Christian character and willing to obey the rules and regulations of the school. These regulations are printed in the Student Handbook, which is distributed to students at the beginning of each school year. These Student Handbooks are available to anyone upon request.

STUDENT LIFE

LCHS assumes a heavy responsibility in the overall training of students. Parents may be assured that each staff member is interested in the spiritual, social and academic development of each student that comes to our school.

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GRADE SYSTEM, ELIGIBILITY, & CURRICULUM

(For your records only)

GRADING SYSTEM

A	(94-100%)	Excellent
B	(86-93%)	Good
C	(78-85%)	Average
D	(70-77%)	Below Average, but shows interest
F	(0-69%)	Failure

Honor roll qualification is 3.50-4.00 GPA. Honorable Mention qualification is 3.00-3.49 GPA.

ELIGIBILITY

Eligibility will be necessary for participation in any extracurricular activities at LCHS. This includes all athletes, drama, music, or other activities not part of the daily curriculum of the school. Each student's eligibility will be determined according to the following policy:

- A. The eligibility determinations will be made weekly and will include the grades of the current trimester.
- B. At any time throughout the school year the student must maintain the following standards to remain eligible for extracurricular activities:
 - A minimum GPA of 2.0
 - Students have one week to make-up or they will be ineligible if they have an F in any subject.
- C. Grades are reported to the office before first period each Monday. Ineligibility will be posted to the teacher by third period the same day.
- D. The grade week is Monday through Sunday of the following week.

Monday
Grades
Posted

Tuesday Wednesday Thursday Friday Saturday Sunday
Student may continue to participate

Monday
Ineligible if
not made up